

January 25, 2022, Minutes of the PLDFA Annual Meeting

Meeting called to order at 5:30 PM

Pledge of Allegiance is given

Those present: Dave Dawson Village of Parma, Chris Crisenberry Sandstone Twp., Keith Acker Sandstone Twp., Jim Jenkins Village of Parma, Joanne Havican Village of Parma, Mike Way Jackson County, Chris Hedges Village of Parma, Scott McLane Markowski & Co., Alex Masten Enterprise group, David Herlein Spring Arbor Township, Amber Moore Western School District, Kathy McDevitt PLDFA Treasurer

Public comment: No comment.

Business:

Goals and direction of PLDFA: Masten from Enterprise Group goes over the goals and direction of PLDFA.

Upcoming projects: Information about upcoming projects is discussed.

Way approves the Minutes for January and December 21, 2021, meetings, Dawson seconds, discussion follows. Motion passes.

Annual audit: Scott McLane from Markowski goes over annual audit report. Discussion follows **Acker moves to accept the audit as presented, Way seconds the motion, motion passes**

Treasurer's report: McLane goes over report. Discussion follows. **Jenkins moves to adjust the report to show \$211,270 for road improvement, Ackers seconds, motion passes. Jenkins moves to accept the treasurer report as read by McLane, Hedges seconds, motion passes**

Summary of reports submitted: McLane from Markowski shares information

Authority to submit CY 2022 reports: **Way moves for Markowski to submit the reports, Dawson seconds, motion passes**

2021 End of year report: Masten shares information. **Way moves to accept report, Ackers seconds, motion passes.**

2022 Scope of Work: Masten shares information. Discussion follows. **Ackers moves to accept Scope of Work with the addition of the grant Michigan Build Ready added to it, Jenkins seconds, motion passes**

2022 EG/Parma LDFA Management Agreement: **Jenkins moves to accept the agreement, with the addition of the grants, Way seconds, motion passes.**

Approve FYE 2/28/2023 budget: Way moves to amend the upcoming budget for professional fees for an additional \$500, Way amends his motion. **Way moves to add an additional \$500 to the audit budget line, and add a line of \$3,000 contingency funds, Jenkins seconds the motion, motion passes**

Board member term renewal: **Jenkins moves to keep Havican on a secretary, Hedges seconds, motion passes**

2022 Election of officers: **Way moves to leave the slate of officers as they are, Dawson seconds, motion passes**

Financial report: McDevitt goes over information on Treasurers report that McLane had gone over previously. **Way moves to approve the report as previously approved, Jenkins seconds, motion passes**

Approve of 2/28/23 budget: **Jenkins moves to accept the report with the revision of \$443,695 for the budget, Way seconds motion passes**

Approve proposed surplus distribution: **Jenkins moves to accept the distribution of surplus \$477,796, Dawson seconds motion passes.**

Acker moves to adjourn 6:34 pm, Hedges seconds, motion passes

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