

26th January 2023 Minutes of the Regular Meeting of the Parma Village LDFA Council

Meeting called to order at 5:30 PM
Pledge of Allegiance is given.

Those Present: Jenkins, Havican, Dawson (leaves at 6:16 PM), Hedges, Acker, VanWinkle, Way, Globoker
Guests: Debbie Kelly, Alex Masten, Mike Smajda, Gale Easton, Kathy McDevitt, Scott McLane
Debbie Kelly shares revised board packet – revised items agenda and budget report and board of directors, updated treasurers report. Mike Smajda shares that Gale Easton will represent Western School District.

Acker moves to approve the January 25th, 2022, meeting minutes from PLDFA Annual Board Meeting, Dawson Seconds, Motion passes

Annual Audit – Scott from Markowski & Co. goes over the audit.

Acker moves to accept audit report Hedges seconds, Motion passes.

LDFA Reports – Scott from Markowski & Co gives summary of reports submitted CY 2022. Scott mentions increases in fees for professional fees from \$3850 to \$4250; Consultant Fee from \$1650 to \$1800. Also, to line item for MACI road treatment in the amount of \$78,570 since the last bill has been received. Way moves to amend the budget to include the auditors' projected increases and change the Treasurer fee from \$1200 to 1800 no second motion fails. **Jenkins moves to amend the budget to include the auditors' projected increases, remove the amount for Maci Road treatment and increase the Treasurers fee from \$1200 to \$1600 for the upcoming budget year, Way seconds, discussion follows motion passes.**

Scott states for 2024 budget under expenditures we should include distribution to entities of \$500,000.

Jenkins moves to include the adjustment of adding 500,000 to 2024 expenditures making the total with other approved adjustments to 733,575 for the total expenditures, Dawson seconds, motion passes.

Authority to Submit CY 2023 Reports - **Acker moves to give authority for Markowski to submit CY 2023 budget reports, Hedges seconds, motion passes.**

Parma Sandstone LDFA Activity – Lift station improvements at MACI – Jenkins shares information he received from Chuck Olson the previous week in regard to working with Western. Superintendent shares Western has not heard anything about it. Kelly from Enterprise request that we get something in writing for the work he is suggesting. Enterprise will reach out to OMM to request the written information.

Enterprise group of Jackson:

2022-year end report – Masten shares she met with an alternative energy consultant who looked at the Parma LDFA property twice. She attended the Economix in OH and met one-on-one with national site selectors and promoted the site. The property is not shovel ready and Masten shares she is looking for grants to help with getting this property shovel ready. JCDOT complete the repaving of Maci Blvd. This work was part of the TIF & Development Plan updated in 2020/2021. **Globoker moves to accept the 2022 end of year report, Acker seconds, motion passes.**

2023 Scope of work – Masten share Enterprise Group will prepare and report semiannually to the County's General Government Committee. The group will continue to market the property on the group's website. They will also continue to call on PLDFA tenants through eh Business Success/Retention-Growth Expansion program. **Hedges moves to accept scope of work for 2023, VanWinkle seconds, motion passes.**

2023 EG/Parma LDFA management agreement - **Acker moves to accept management agreement, Way seconds, motion passes.**

Board member renewal - Acker requested VanWinkle replace Cheryl Marks, Easton be Western School District representative.

2023 Election of Officers – **Jenkin moves for Jenkins to be Chairman, VanWinkle Vice Chair, Havican Secretary, McDevitt Treasurer, Way seconds, motion passes.**

Approve proposed surplus distribution- Jenkins moves to approve the proposed surplus distribution as stated on the report, Way seconds, motion passes.

Way moves to adjourn meeting at 6:24 p.m., Hedges seconds motion passes.

Respectfully Submitted, Joanne Havican