

Parma-Sandstone Fire Board

Regular Board Meeting

Monday May 4th , 2026

6:00 p.m.

Parma-Sandstone Fire Station

Agenda

- I. Call to Order
- II. Pledge
- III. Approval of Last Meetings Minutes
- IV. Chief's Financial Report
- V. Chief's Run Report
- VI. Guest
- VII. Old/Unfinished Business
 - a.
 - b.
- VIII. New Business
 - a. Fire Officer 1 completion
 - b. Annual testing completions
 - a. Truck inspections
 - b. Hose, ladder
 - c. SCBA flow test
- IX. Adjournment

Note:

Parma Sandstone Fireboard
General meeting
April 6th, 2026

Members Present: Allen Eichenberg, Chris Hendges, Knowle Engelter, Chief Engelter, Steve Noble, Olivia Steele.

Meeting called to order by Chairman Hendges at 6:00pm.

* Motion to accept the minutes from the March 2nd, 2026 meeting as amended, Steve by Noble, supported by Olivia Steele.
Motion carried.

Chief's Financial Report:

* Motion to pay bills in the amount of \$26,978.59 by Chris Hendges supported by Allen Eichenberg.
(This number includes a correction for an error in the ROECOM invoice)

Roll call vote:

Eichenberg	Yes
Steele	Yes
Hendges	Yes
Engelter	Yes
Noble	Yes

Chief's Run Report:

Mutual aid	9
Out of area	1
Parma Twp.	33
Parma Village	5
Sandstone Twp.	50
TOTAL	98

Guest Comments:

N/A

OLD BUSINESS:

a. Budget

Chief Engelter presented an attachment with proposed budget modifications.

NEW BUSINESS:

a. Provident policy renewal \$2,391.00

* Motion by Knowle Engelter, supported by Steve Noble, to pay the Provident renewal at \$2,391.00.

Role call vote:

Eichenberg	Yes
Steele	Yes
Hendges	Yes
Engelter	Yes
Noble	Yes

b. Line item adjustments.

* Motion to accept Chiefs line item adjustments by Steve Noble, supported by Olivia Steele. (See the attachment in the Fireboard Packet from the 4-6-2026 meeting.)

Role call vote:

Eichenberg	Yes
Steele	Yes
Hendges	Yes
Engelter	Yes
Noble	Yes

c. Pay increase.

* Motion to increase the Firefighter pay by \$2.00 and hour and officers and Chief's pay at a \$50/mo increase, effective April 1st 2026, by Chris Hendges, supported by Steve Noble.

Role Call vote:

Eichenberg	Yes
Steele	Yes
Hendges	Yes
Engelter	Yes
Noble	Yes

d. FOIA from City of Lansing.

Department Policy covered. (Department policy will be used)

Items we owe City of Lansing;

Annual reviews from Chief. (provided to City of Lansing on 4/08/2026)

Job position description. (provided to City of Lansing on 4/08/2026)

e. Receipts/Invoice approval policy

The Fireboard conducted a review of all items in the Chief's financial report and compared invoices, to each line item.

Adjournment:

* Motion to adjourn by Chris Hendges, supported by Al Eichenberg to adjourn at 6:55 pm



Parma Sandstone Fire Department Treasurers report 5/27/2026

Checking \$69,053.45

Fire MiClass \$786,36.84

Cost Recovery \$82,001.24

Donation \$4,759.67

Parma-Sandstone Fire Department

PSFD - Budget vs. Actual

April 2026 through March 2027

	Apr '26 - Mar 27	Budget	% of Budget
Income	0.00		
Expense			
101 · Accounting Audit	0.00	5,000.00	0.0%
102 · Village Administrative	0.00	3,000.00	0.0%
103 · Insurance	63,364.00	63,364.00	100.0%
104 · Chief's Expense	0.00	450.00	0.0%
105 · Dues & Subscriptions	0.00	300.00	0.0%
106 · Jackson Fire Chief's Associatio	0.00	1,250.00	0.0%
201 · Chief's Salary	1,250.00	15,000.00	8.3%
202 · Officer's Salary	1,300.00	19,000.00	6.8%
203 · Firefighter's Pay	15,258.00	162,000.00	9.4%
204 · FICA & Medicare	1,604.00	17,000.00	9.4%
205 · Workman's Comp	0.00	10,000.00	0.0%
301 · Tool & Equipment Repair	0.00	3,000.00	0.0%
302 · Equipment Testing	1,746.00	6,000.00	29.1%
303 · Truck Repair	25.48	20,000.00	0.1%
304 · Turnout Cleaning & Repair	163.75	1,000.00	16.4%
305 · Computer Hardware	0.00	2,000.00	0.0%
306 · Computer Software	0.00	13,000.00	0.0%
307 · Radios & Pagers	44.00	16,000.00	0.3%
401 · Electricity	23.56	3,700.00	0.6%
402 · Natural Gas	158.11	2,500.00	6.3%
403 · Phone & Internet	216.75	4,100.00	5.3%
404 · Water	0.00	1,050.00	0.0%
405 · Sewer	0.00	1,014.00	0.0%
406 · Garbage	0.00	215.00	0.0%
407 · Mowing	0.00	2,000.00	0.0%
408 · Snowplowing	0.00	2,000.00	0.0%
409 · Building Repairs	0.00	5,000.00	0.0%
501 · Firefighter & EMS Training	0.00	3,000.00	0.0%
502 · Continuing Education	441.41	1,000.00	44.1%
503 · Training Equipment & Supplies	0.00	1,000.00	0.0%
601 · Fuel	1,071.11	10,000.00	10.7%
602 · Office Supplies	0.00	1,000.00	0.0%
603 · Postage & Shipping	16.85	200.00	8.4%
604 · Printing	0.00	250.00	0.0%
605 · Medical Supplies	531.50	3,500.00	15.2%
606 · Operating Supplies	223.86	5,000.00	4.5%
608 · Community Relations	0.00	500.00	0.0%
609 · Fire Prevention	0.00	500.00	0.0%
701 · Capital Outlay	1,545.91	7,500.00	20.6%
702 · Turnout Gear & Protective Equip	0.00	15,000.00	0.0%
703 · Uniforms	0.00	1,500.00	0.0%
704 · Air Bottle Replacement	0.00	17,000.00	0.0%
801 · Medical & Health	0.00	3,000.00	0.0%
802 · Misc. Expense	230.17	1,000.00	23.0%
Total Expense	89,214.46	449,893.00	19.8%
Net Income	-89,214.46	-449,893.00	19.8%

		0.92%
Fire Alarm	2	1.83%
Fuel Spill / Fuel Odor	1	0.92%
Headache	1	0.92%
Hemorrhage / Laceration	1	0.92%
Law Enforcement	1	0.92%
Lift Assist	3	2.75%
Malfunctioning Alarm	1	0.92%
Motor Vehicle Collision	4	3.67%
Nausea	1	0.92%
No Appropriate Choice	1	0.92%
No Incident Found Upon Arrival / Location Error	1	0.92%
Odor	1	0.92%
Other Outside Fire	1	0.92%
Sick Case	3	2.75%
Smoke Investigation	2	1.83%
Stroke / CVA	2	1.83%
Structural Involvement	3	2.75%
Unconscious Victim	2	1.83%
Vegetation / Grass Fire	2	1.83%
Vehicle Fire - Commercial	1	0.92%
Weather Response	23	21.10%
Well Person Check	1	0.92%
Grand Total	109	100.00%

This report runs off of the Dispatch Time. If you do not have a Dispatch Time in a report it will not show here.



**Emergency
Networking**

emergencynetworking.com
#5530

Parma-Sandstone Fire Department
PSFD - Expenses by Vendor Detail
April 2026

<u>Memo</u>	<u>Account</u>	<u>Amount</u>
<u>Acrisure</u>		
Par Plan policy	103 · Insurance	60,973.00 ✓
Provident policy	103 · Insurance	2,391.00 ✓
Total Acrisure		63,364.00
<u>Airgas</u>		
Cylinder lease	605 · Medical Supplies	512.36 ✓
Total Airgas		512.36
<u>Allied Fire Sales</u>		
Fire brooms	701 · Capital Outlay	189.97 ✓
Wildland backpacks (Indian packs)	701 · Capital Outlay	661.35 ✓
Total Allied Fire Sales		851.32
<u>Amazon</u>		
Pulse ox, Band-Aids	605 · Medical Supplies	19.14
Mounting brackets for Engine 3	606 · Operating Supplies	134.10
Total Amazon		153.24
<u>Consumer's Energy</u>		
	401 · Electricity	23.56 ✓
Total Consumer's Energy		23.56
<u>FDIC International</u>		
FDIC registration	502 · Continuing Education	325.00
Total FDIC International		325.00
<u>Fire Recovery USA</u>		
739.97	000 · Flow Through	0.00
Total Fire Recovery USA		0.00

Parma-Sandstone Fire Department
PSFD - Expenses by Vendor Detail
 April 2026

Memo	Account	Amount
<u>Fire Service Management</u>		
Gear cleaning and repair- Sims	304 · Turnout Cleaning & Repair	163.75
Total Fire Service Management		163.75
<u>Frontier Communications</u>		
	403 · Phone & Internet	138.45
Total Frontier Communications		138.45
<u>Hertz</u>		
Rental car	502 · Continuing Education	96.41
Total Hertz		96.41
<u>Kelly Express Mart</u>		
FDIC fuel for rental car	601 · Fuel	19.03
FDIC fuel for rental car	601 · Fuel	39.01
Total Kelly Express Mart		58.04
<u>Logan's Roadhouse</u>		
FDIC trip - Dinner	802 · Misc. Expense	100.42
Total Logan's Roadhouse		100.42
<u>Lowe's</u>		
Ball valve for Truck 1	303 · Truck Repair	25.48
Total Lowe's		25.48
<u>Meijer</u>		
FDIC fuel for rental car	601 · Fuel	55.00
Total Meijer		55.00
<u>Municipal Emergency Services (MES)</u>		
SCBA flow testing	302 · Equipment Testing	1,305.00
SCBA adaptor for air bags	701 · Capital Outlay	694.59
Total Municipal Emergency Services (MES)		1,999.59

Parma-Sandstone Fire Department
PSFD - Expenses by Vendor Detail
 April 2026

Memo	Account	Amount
<u>Payroll</u>		
Engelter	201 · Chief's Salary	1,250.00 ✓
Hunter	202 · Officer's Salary	700.00 ✓
Ragain	202 · Officer's Salary	350.00 ✓
LeFleur	202 · Officer's Salary	250.00 ✓
Day Staffing - Collins	203 · Firefighter's Pay	792.00 ✓
Day Staffing - Pallagi	203 · Firefighter's Pay	198.00 ✓
Day Staffing - Ragain	203 · Firefighter's Pay	1,188.00 ✓
Day Staffing - Raymond	203 · Firefighter's Pay	1,133.00 ✓
Day Staffing - Richardson	203 · Firefighter's Pay	55.00 ✓
Day Staffing - Wellman	203 · Firefighter's Pay	990.00 ✓
Run Pay	203 · Firefighter's Pay	10,902.00 ✓
FICA & Medicare	204 · FICA & Medicare	1,604.00
Total Payroll		19,412.00
<u>Performance Automotive</u>		
	301 · Tool & Equipment Repair	0.00
	303 · Truck Repair	0.00
Chainsaw chain and sharpening	606 · Operating Supplies	33.58
Total Performance Automotive		33.58
<u>Robert Harris</u>		
Milage reimbursement for SCBA bottle hydrotesting...	802 · Misc. Expense	64 66.00 ✓
Total Robert Harris		66.00
<u>Roe-Comm</u>		
Shipping for new pager	307 · Radios & Pagers	17.00
Pager repair and return shipping	307 · Radios & Pagers	27.00
Total Roe-Comm		44.00
<u>Sam's Club</u>		
Water	606 · Operating Supplies	25.68
Total Sam's Club		25.68

745
746

Parma-Sandstone Fire Department
PSFD - Expenses by Vendor Detail
 April 2026

<u>Memo</u>	<u>Account</u>	<u>Amount</u>
<u>Semco Energy</u>		
	402 · Natural Gas	158.11
Total Semco Energy		158.11
<u>Speedway</u>		
	601 · Fuel	958.07 ✓
Total Speedway		958.07
<u>Stryker Medical</u>		
Annual service for Lucas	302 · Equipment Testing	441.00
Total Stryker Medical		441.00
<u>The Water Store</u>		
	606 · Operating Supplies	30.50
Total The Water Store		30.50
<u>United States Postal Service</u>		
Ship turnout gear for cleaning	603 · Postage & Shipping	16.85
Total United States Postal Service		16.85
<u>Waffle House</u>		
FDIC trip - Breakfast	802 · Misc. Expense	63.75
Total Waffle House		63.75
<u>William Engelter</u>		
FDIC parking reimbursement	502 · Continuing Education	20.00 ✓
Total William Engelter		20.00
<u>WOW Business</u>		
	403 · Phone & Internet	78.30 ✓
Total WOW Business		78.30
TOTAL		89,214.46