

117 W. Main
P.O. Box 127
Parma MI 49269
517-531-4785



Permit #

Fee: \$20.00 Admin
\$80.00 Per Inspection

Date: _____

Planning Department

APPLICATION FOR BUILDING PERMIT/PLAN EVALUATION

PROJECT INFORMATION

Authority P.A. 230 of 1972 as amended
COMPLETION: Mandatory to obtain permit
PENALTY: Application must be completed, signed, proper fee enclosed or paid or the permit will not be issued

The Department of Labor will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.

Applicant to complete all sections of this document.

Upon approval of this application, separate applications must be made to the appropriate divisions for plumbing, mechanical and electrical work permits. An \$80 inspection fee will apply to each inspection required under the applicable permits.

LOCATION OF PROPOSED WORK

Street Address: _____

City/Village: _____ Township: _____ County: _____ Zip: _____

OWNER OR LESSEE

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

ARCHITECT OR ENGINEER

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

License #: _____ Expiration Date: _____

CONTRACTOR

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Builder's License #: _____ Expiration Date: _____

Federal Employee ID # (or reason for exemption): _____

Workers Comp Insurance Carrier (or reason for exemption): _____

MESC Employer #: (or reason for exemption): _____

TYPE OF IMPROVEMENT (Check all that apply)

- | | | |
|--|---|---|
| ☐ New Building | ☐ Relocation | ☐ BOCA Certified? ____YES ____NO |
| ☐ Addition | ☐ New House | ☐ Roof Repair |
| ☐ Alteration | ☐ New House/Garage | ☐ Replacement Window |
| ☐ Repair | ☐ BOCA | ☐ Re-roofing |
| ☐ Wrecking/Demolition | ☐ HUD | ☐ In Ground Pool |
| ☐ Mobile Home Set-Up | ☐ Double Wide | ☐ Above Ground Pool |
| ☐ Foundation Only | ☐ Pole Barn | |
| ☐ Premanufacture | ☐ Garage | |

REVIEW TO BE PERFORMED

- | | | |
|-----------------------------------|-----------------------------------|-------------------------------------|
| ☐ Building | ☐ Plumbing | ☐ Electrical |
|-----------------------------------|-----------------------------------|-------------------------------------|

FOR DEMOLITION (RESIDENTIAL) SHOW MOST RECENT USE

- | | | |
|---|--|---|
| ☐ One Family | ☐ Hotel/Motel (# of units ____) | ☐ Detached Garage |
| ☐ Two or More Family (# of units ____) | ☐ Attached Garage | ☐ Other (Explain: _____) |

FOR DEMOLITION (NON-RESIDENTIAL) SHOW MOST RECENT USE

- | | | |
|---|---|---|
| ☐ Amusement | ☐ Service Station | ☐ School, Library, Educational |
| ☐ Church | ☐ Hospital, Institutional | ☐ Store, Retail |
| ☐ Industrial | ☐ Office, Bank, Professional | ☐ Tank, Towers |
| ☐ Parking Garage | ☐ Public Utility | ☐ Other (Explain: _____) |

NON-RESIDENTIAL CONSTRUCTION - BUILDING USE

Describe, in detail, proposed use of building (food processing plant, machine shop, laundry building at hospital, elementary school, secondary school, college, parochial school, parking garage, rental, office building). If use of building is being changed, explain new use:

PRINCIPAL TYPE OF FRAME

- | | | |
|--|--|---|
| ☐ Masonry, Wall Bearing | ☐ Structural Steel | ☐ Other (Explain: _____) |
| ☐ Wood Frame | ☐ Reinforced Concrete | |

PRINCIPAL TYPE OF HEATING FUEL

- | | | |
|------------------------------|--------------------------------------|---|
| ☐ Gas | ☐ Electricity | ☐ Other (Explain: _____) |
| ☐ Oil | ☐ Coal | |

TYPE OF SEWAGE DISPOSAL

- | | |
|--|--|
| ☐ Public or Private Company | ☐ Septic System |
|--|--|

TYPE OF WATER SUPPLY

- | | |
|--|--|
| ☐ Public or Private Company | ☐ Private Well or Cistern |
|--|--|

TYPE OF MECHANICAL

Will there be Air Conditioning? Y / N	Will there be an Elevator? Y / N
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DIMENSIONS (in Square Feet)

Number of Stories _____ 3rd—10th Floor _____ Total Land Area _____
Floor Area 1st & 2nd Floor _____ 11th above Floor _____
Living Area Basement _____ Total Floor Area _____

OFF STREET PARKING

Number of Enclosed Spaces: _____ Number of Outdoor Spaces: _____

Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information:

Name: _____ Phone: _____ Email: _____
Address: _____ City: _____ State: _____ Zip: _____
Federal ID Number / Social Security Number: _____

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as an authorized agent. We agree to conform to all applicable laws of the State of Michigan. All information on this application is accurate to the best of my knowledge.

Section 23A of the State Construction Code Act of 1972. Act No. 230 of the Public Acts of 1972 being Section 125. 1523A of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23A are subject to civil fines.

Signature of Applicant: _____ Date: _____ Fee Enclosed: \$ _____

ENVIRONMENTAL CONTROL APPROVALS

	REQUIRED	APPROVED	DATE	NUMBER	BY
Zoning	YES / NO				
Fire District	YES / NO				
Pollution Control	YES / NO				
Noise Control	YES / NO				
Soil Erosion	YES / NO				
Flood Zone	YES / NO				
Water Supply	YES / NO				
Septic System	YES / NO				
Variance Granted	YES / NO				
Other	YES / NO				

DEPARTMENT USE ONLY

BUILDING PERMIT NUMBER: _____ ISSUE DATE: _____ PERMIT DATE: _____
APPROVAL SIGNATURE: _____ TITLE: _____

