

Parma-Sandstone Fire Board Regular Board Meeting

Monday April 6th , 2026

6:00 p.m.

Parma-Sandstone Fire Station

Agenda

- I. Call to Order
- II. Pledge
- III. Approval of Last Meetings Minutes
- IV. Chief's Financial Report
- V. Chief's Run Report
- VI. Guest
- VII. Old/Unfinished Business
 - a. Budget
 - b.
- VIII. New Business
 - a. Provident policy renewal \$2,391.00
 - b. Line item adjustments
 - c. Pay increase
- IX. Adjournment

Note:

**Parma Sandstone Fireboard
General Meeting
March 2, 2026, 6PM.**

Members Present: Chris Hendges, Steve Noble, Knowle Engelter, Olivia Steele, Chief Engelter. Joanne Havican.

Meeting called to order at 6:00pm by Chairman Hendges.

Pledge of Allegiance was stated by all in attendance.

Approval of last meetings minutes:

* Motion to approve the minutes as amended from the February 2, 2026 meeting, by Olivia Steele, supported by (?) Chris Hendges.
Motion Carried.

Chief's Financial Report:

* Motion to recommend paying bills as presented in the amount of \$26,806.33 by Steve Noble Olivia Steele, supported by Chris Hendges.

Roll Call Vote:

Hendges	Yes
Noble	Yes
Havican	Yes
Engelter	Yes
Steele	Yes

Motion Carried.

* Motion to recommend paying late payment fee in the amount of \$212.70 to Albion Ford if Havican cannot negotiate it away, and if approved by Parma and Sandstone Township Boards by, Olivia Steele, supported by Steve Noble.

Roll Call Vote:

Hendges	Yes
Noble	Yes
Engelter	Yes
Havican	Yes
Steele	Yes

Motion Carried.

Chief's Run Report:

Mutual Aid	2	
Sandstone	25	
Parma Twp	27	
Village		9
TOTAL	100	

Guest Comments:

N/A

OLD BUSINESS:

- a. Transfer of funds: February meeting proposed moving funds from 501 to 306. The financial report from February had already reflected this move.
- b. Albion Ford invoice late fee invoice. (recommended approval above)
- c. Budget '26- '27. Proposed budget was reviewed and discussed. Several decreases and increases were discussed and made to the proposed budget. A final recommended budget was approved by the PS Fire Board.

*Motion to move the proposed 2026-2027 budget forward for approval by the two township boards by Steve Noble, supported by Knowle.Engelter.

Roll Call Vote:

Hendges	Yes
Noble	Yes
Havican	Yes
Engelter	Yes
Steele	Yes

NEW BUSINESS:

- a. Insurance quote: Chief Engelter shared that the PAR Plan insurance quote for this year is \$60,973.00

Adjournment:

- * Motion to adjourn by Engelter, supported by Havican.
Motion Carried.

Minutes by S. Noble



PARMA-SANDSTONE FIRE DEPARTMENT

TREASURY REPORT FOR April 2026

Report Ending 04/30/2026

Financial Information	
Checking	\$53,849.03
MiClass	\$823,603.31
Donations	\$4,586.50
Cost Recovery	\$81,021.90

Parma-Sandstone Fire Department
PSFD - Budget vs. Actual
April 2025 through March 2026

	Apr '25 - Mar 26	Budget	% of Budget
Income	0.00		
Expense			
101 · Accounting Audit	5,675.00	5,675.00	100.0%
102 · Village Administrative	3,000.00	3,000.00	100.0%
103 · Insurance	61,189.00	61,189.00	100.0%
104 · Chief's Expense	0.00	450.00	0.0%
105 · Dues & Subscriptions	150.00	300.00	50.0%
106 · Jackson Fire Chief's Associatio	1,250.00	1,750.00	71.4%
201 · Chief's Salary	14,400.00	14,400.00	100.0%
202 · Officer's Salary	13,750.00	16,200.00	84.9%
203 · Firefighter's Pay	142,967.39	135,000.00	105.9%
204 · FICA & Medicare	13,125.25	12,000.00	109.4%
205 · Workman's Comp	4,472.00	15,000.00	29.8%
301 · Tool & Equipment Repair	2,555.98	3,000.00	85.2%
302 · Equipment Testing	4,638.04	6,000.00	77.3%
303 · Truck Repair	28,116.39	20,000.00	140.6%
304 · Turnout Cleaning & Repair	1,055.00	1,000.00	105.5%
305 · Computer Hardware	0.00	2,000.00	0.0%
306 · Computer Software	10,104.25	15,685.19	64.4%
307 · Radios & Pagers	1,633.00	3,000.00	54.4%
401 · Electricity	3,780.26	3,500.00	108.0%
402 · Natural Gas	2,071.35	2,500.00	82.9%
403 · Phone & Internet	2,695.87	4,100.00	65.8%
404 · Water	1,050.00	1,050.00	100.0%
405 · Sewer	1,014.00	1,014.00	100.0%
406 · Garbage	212.16	215.00	98.7%
407 · Mowing	1,470.00	2,000.00	73.5%
408 · Snowplowing	1,460.00	2,000.00	73.0%
409 · Building Repairs	4,502.44	5,000.00	90.0%
501 · Firefighter & EMS Training	1,976.00	2,314.81	85.4%
502 · Continuing Education	244.50	1,000.00	24.5%
503 · Training Equipment & Supplies	0.00	1,000.00	0.0%
601 · Fuel	6,780.61	10,000.00	67.8%
602 · Office Supplies	219.27	1,000.00	21.9%
603 · Postage & Shipping	194.53	200.00	97.3%
604 · Printng	335.67	223.78	150.0%
605 · Medical Supplies	1,912.68	3,500.00	54.6%
606 · Operating Supplies	2,903.10	5,000.00	58.1%
608 · Community Relations	481.83	500.00	96.4%
609 · Fire Prevention	453.85	500.00	90.8%
701 · Capital Outlay	192.84	1,261.22	15.3%
702 · Turnout Gear & Protective Equip	10,641.26	7,500.00	141.9%
703 · Uniforms	684.75	1,325.00	51.7%
704 · Air Bottle Replacement	0.00	0.00	0.0%
801 · Medical & Health	2,871.70	3,000.00	95.7%
802 · Misc. Expense	376.63	1,000.00	37.7%
Total Expense	356,606.60	376,353.00	94.8%
Net Income	-356,606.60	-376,353.00	94.8%

Parma Sandstone Fire Department

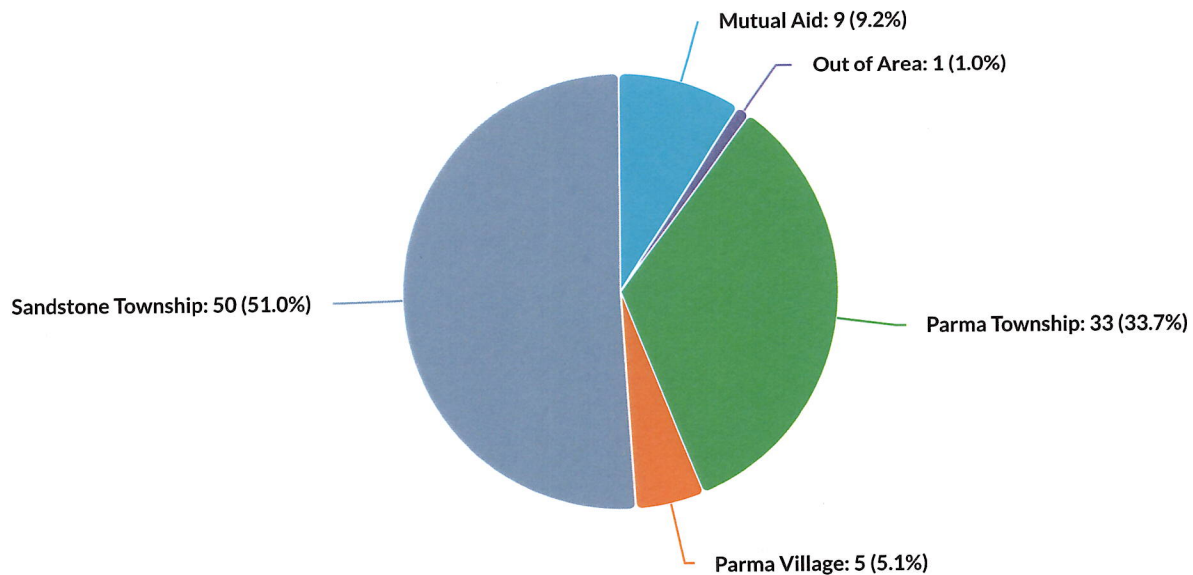
Parma, MI



Incident Count by District (5972)

Start Date: 3/1/2026 0:00:00 | End Date: 3/31/2026 23:59:59

Incidents by District



District	Incident Count per District / Zone
Mutual Aid	9
Out of Area	1
Parma Township	33
Parma Village	5
Sandstone Township	50
Grand Total	98

Incident Count by District for Date Range



**Emergency
Networking**

emergencynetworking.com
#5972

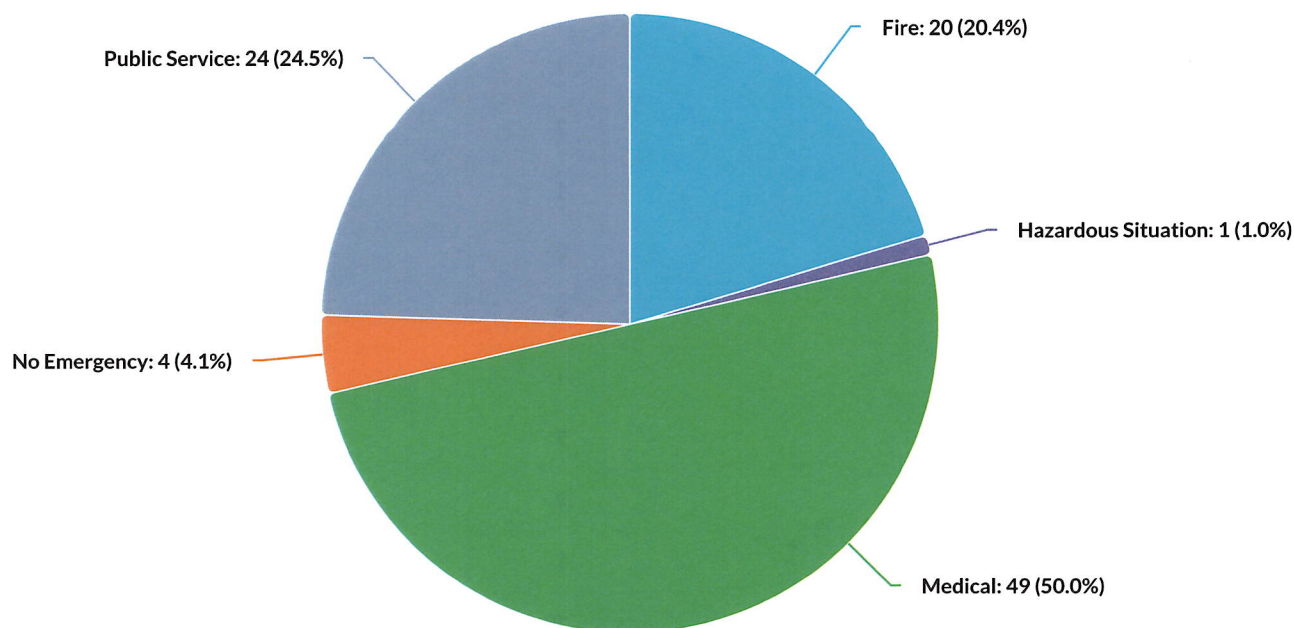
Parma Sandstone Fire Department

Parma, MI



Breakdown by Major Incident Types (5530)

Start Date: 3/1/2026 0:00:00 | End Date: 3/31/2026 23:59:59



Fire	Hazardous Situation	Medical	No Emergency	Public Service
20	1	49	4	24

Primary Incident Type	Count	Percentage
Assault	1	1.02%
Back Pain (Non-Trauma)	1	1.02%
Breathing Problems	9	9.18%
Cancelled	8	8.16%
Cardiac Arrest	2	2.04%
Chest Pain (Non-Trauma)	4	4.08%
Chimney Fire	1	1.02%
Citizen Assist / Service Call	3	3.06%
Controlled Burning (Authorized)	1	1.02%
Convulsions / Seizures	1	1.02%
Diabetic Problems	1	1.02%

Fire Alarm	1	1.02%
Hemorrhage / Laceration	1	1.02%
Lift Assist	3	3.06%
Medical Alarm	1	1.02%
Nausea	1	1.02%
No Appropriate Choice	2	2.04%
Odor	1	1.02%
Other Outside Fire	2	2.04%
Other Traumatic Injury	1	1.02%
Overdose / Poisoning	2	2.04%
Sick Case	9	9.18%
Stroke / CVA	1	1.02%
Structural Involvement	5	5.10%
Unconscious Victim	3	3.06%
Unknown Problem	1	1.02%
Vegetation / Grass Fire	10	10.20%
Weather Response	16	16.33%
Wildfire - Urban Interface	1	1.02%
Grand Total	98	100.00%

This report runs off of the Dispatch Time. If you do not have a Dispatch Time in a report it will not show here.



**Emergency
Networking**

emergencynetworking.com
#5530

Parma-Sandstone Fire Department
PSFD - Expenses by Vendor Detail
March 2026

<u>Memo</u>	<u>Account</u>	<u>Amount</u>
✓ <u>7 Seasons Lawn & Snow</u>		
	408 · Snowplowing	60.00
Total 7 Seasons Lawn & Snow		60.00
✓ <u>Allegra</u>		
Print burn permits	604 · Printing	111.89
Total Allegra		111.89
<u>Amazon</u>		
Rescue 1 - Vented gas cap for pump	303 · Truck Repair	15.99
Engine 2 - Slide out struts	303 · Truck Repair	28.26
Total Amazon		44.25
✓ <u>Consumer's Energy</u>		
	401 · Electricity	302.28
Total Consumer's Energy		302.28
↓ <u>Dependable Fire Apparatus</u>		
Engine 2 - Air horn repair	303 · Truck Repair	172.81
Total Dependable Fire Apparatus		172.81
<u>Fire Recovery USA</u>		
215.81	000 · Flow Through	
Total Fire Recovery USA		0.00
✓ <u>Fire Service Management</u>		
Turnout gear cleaning and repair - LeFleur	304 · Turnout Cleaning & Repair	712.25
Total Fire Service Management		712.25
✓ <u>Frontier Communications</u>		
	403 · Phone & Internet	138.45
Total Frontier Communications		138.45

Parma-Sandstone Fire Department
PSFD - Expenses by Vendor Detail
March 2026

Memo	Account	Amount
✓ <u>Great Lakes Breathing Air</u>		
Repair SCBA fill station	301 · Tool & Equipment Repair	790.50
Total Great Lakes Breathing Air		790.50
<u>Hammond Hardware</u>		
Garden hose, hose washers	606 · Operating Supplies	57.48
Total Hammond Hardware		57.48
✓ <u>MacQueen Emergency</u>		
Replace fire boots - W. Engelter, Raymond	702 · Turnout Gear & Protective Eq...	1,208.87
Total MacQueen Emergency		1,208.87
✓ <u>Michigan Municipal League</u>		
Rate adjustment after audit	205 · Workman's Comp	509.00
Total Michigan Municipal League		509.00
<u>Payroll</u>		
Engelter	201 · Chief's Salary	1,200.00
Hunter	202 · Officer's Salary	650.00
Ragain	202 · Officer's Salary	300.00
LeFleur	202 · Officer's Salary	200.00
Day Staffing - Collins	203 · Firefighter's Pay	990.00
Day Staffing - Ragain	203 · Firefighter's Pay	1,188.00
Day Staffing - Raymond	203 · Firefighter's Pay	990.00
Day Staffing - Wellman	203 · Firefighter's Pay	1,188.00
Run pay	203 · Firefighter's Pay	11,996.00
FICA & Medicare	204 · FICA & Medicare	1,431.00
Total Payroll		20,133.00
✓ <u>Performance Automotive</u>		
✓ Chainsaw chain and screw	301 · Tool & Equipment Repair	40.99
✓ Clamp	301 · Tool & Equipment Repair	3.02
Total Performance Automotive		44.01

Parma-Sandstone Fire Department
PSFD - Expenses by Vendor Detail
 March 2026

<u>Memo</u>	<u>Account</u>	<u>Amount</u>	
<u>Roe-Comm</u>			
Bench fee - unrepairable	307 · Radios & Pagers	40.00	
Pager repair	307 · Radios & Pagers	126.00	
New pager-replace unrepairable pager	307 · Radios & Pagers	745.00	no correct amount
Total Roe-Comm		725 891	881.00
<u>Sam's Club</u>			
Refreshments for hosting Chief's meeting	606 · Operating Supplies	23.98	
Total Sam's Club		23.98	
✓ <u>Semco Energy</u>			
	402 · Natural Gas	316.15	
Total Semco Energy		316.15	
✓ <u>Speedway</u>			
	601 · Fuel	996.64	
Total Speedway		996.64	
<u>Tamrox Automotive</u>			
Rescue 1 - Pump exhaust repair and tailpipe exten...	303 · Truck Repair	362.94	
Total Tamrox Automotive		362.94	
✓ <u>The Water Store</u>			
	606 · Operating Supplies	15.25	
Total The Water Store		15.25	
<u>United States Postal Service</u>			
Ship pagers for repair	603 · Postage & Shipping	9.54	
Total United States Postal Service		9.54	

Parma-Sandstone Fire Department
PSFD - Expenses by Vendor Detail
March 2026

Memo	Account	Amount
✓ <u>WOW Business</u>		
	403 · Phone & Internet	78.30
Total WOW Business		78.30
TOTAL		<u>26,968.59</u>